



The Commercial Activities List (CAL) and how to comply with the publication of notice requirement for purchases of services over \$25,000

Where is the Commercial Activities List?

The Commercial Activities List is posted as “Commercial Activities List” on the Virginia Department of Planning and Budget website <http://dpb.virginia.gov/> under Documents, Instructions and Publications.

1. Search for the keyword, “commercial”.  Commercial Activities List – 2019 will appear.
2. Click on the Adobe icon . This is the Commercial Activities List.

What purchases are we required to post?

The new law requires agencies and localities to post a notice of purchased **services from another governmental agency** over \$25,000 when the service appears on the CAL.

What purchases are exempt?

The Commercial Activities List (CAL) – includes all **activities, goods, and services** produced by state employees that can normally be obtained from private enterprise but the publication of notice requirement **does not include goods**.

Other exemptions include:

- mandatory purchases of articles and services produced by persons confined in state correctional facilities
- services provided by central service state agencies
- contracts exempted from the VPPA
- purchases from public institutions of higher education
- activities operated as an internal service fund of the Commonwealth

Where is the website for posting Future Procurements?

The official state website for posting upcoming procurement opportunities, which includes the intent to purchase services over \$25,000 from another governmental entity pursuant to Code of Virginia § 2.2-614.4 is located on the Department of General Services, eVA website at <https://eva.virginia.gov> (click “Business Opportunities” at the top of the page and then click “Future Procurements”).

Please see the Future Procurement & Government-to-Government User Guide, March 2016, Version 3 for user set up and access instructions at <https://eva.virginia.gov/library/files/futureprocurements/Future-Procurements-Quick-Guide.pdf>.